



Office of the Registrar Admissions  
**The University of America**  
Satisfactory Academic Progress

***Satisfactory Academic Progress***

Students receiving Scholarship, Federal student financial aid and Federal loans must maintain "Satisfactory Academic Progress" at UA in order to remain eligible for Federal aid/Federal loans consideration.

The Financial Aid/Federal Loans Office evaluates Satisfactory Academic Progress (SAP) after the completion of each term. All terms of enrollment, including summer, must be considered in the determination of SAP (even periods in which the student did not receive federal student aid/federal loans funds must be counted).

**Satisfactory Academic Progress tests three components:**

- a qualitative component (i.e., grade point average),
- an incremental quantitative component (number of credits attempted and earned for each term, also known as the completion rate), and
- an overall quantitative component (maximum time frame for the completion of a student's degree or certificate program).

Students academically dismissed from their academic programs are automatically recognized as failing to meet SAP standards.

***Grades and Credits***

Courses with grades of "W" (withdrawn), "I" (incomplete), "WF" (withdrawn with failure), "UW" (unofficial withdrawal), "U" (unsatisfactory), and/or "F" (failed) are counted as courses attempted AND count toward the maximum time frame. A grade of "F" is also counted as earned as it affects the student's GPA. Transfer credits (accepted for the student's academic program or degree) are counted when measuring the maximum time frame to complete the degree or certificate program and establishing benchmark points for the qualitative standard, but do not impact the grade point average tested.

If a student fails a course, and later repeats it and passes, the failed course will not count against the student's GPA.

The UA Financial Aid Office will NOT automatically adjust a student's Satisfactory Academic Progress status when grades are changed or finally reported, but rather ONLY upon request from the student. In such cases, grades must be reflected on UA's student records system prior to a review of a student's status.

For any grade change (especially regarding a prior grade of "I" incomplete that has now been assigned a traditional letter grade), a student is responsible for notifying UA Financial Aid/Federal Loans Office of such a change and requesting a review of their Satisfactory Academic Progress evaluation. Note that such a review is not considered an appeal. If a class grade is unreported, on the other hand, then Satisfactory Academic Progress is not established and a student's future receipt of Federal aid/Federal loans is immediately halted. In such a scenario a student must notify UA Financial Aid/Federal Loans Office when a previously unreported grade becomes complete and make a request for a review of their Satisfactory Academic Progress status.

### ***Definition of Three SAP Standards***

#### **Qualitative Grade Point Average and Academic Standing:**

Students academically dismissed from their academic program are automatically recognized as failing to meet UA's Satisfactory Academic Progress standards. Otherwise, as a student progresses through their academic program, their cumulative GPA must meet the following benchmarks:

- Up to 30 credits 1.50 GPA
- 31 through 59 credits 1.70 GPA
- 60 through 89 credits 1.85 GPA
- 90 credits and above 2.00 GPA

These benchmarks are the same as those used to determine academic good standing for the college as a whole.

Additionally, after two years of study at UA, students must have a GPA of at least 2.0.

#### **Quantitative Completion Rate:**

A student must successfully earn at least 67% of attempted credit hours in total.

#### **Quantitative Maximum Credit Hours**

A student's maximum attempted and transferred credit hours cannot exceed 150% of the credit hours necessary for completion of their primary degree or certificate. The maximum credit hours is not increased for dual-degree or combined degree candidates, but rather is always based on the program length associated with a student's primary academic program.

### ***Automatic Warning Term***

Students who fail to meet any of the requirements for Satisfactory Academic Progress will be notified and allowed one automatic Warning Term associated with their next term of enrollment to restore their satisfactory academic progress standing. During the Warning Term a student will be awarded Federal financial aid/Federal loans for which they have applied and are otherwise eligible. A student is not allowed to receive consecutive Warning Terms of Federal aid/Federal Loans. A Warning Term assignment is not contingent on the student's application for federal student aid.

### ***Appeal for Probationary Term***

Students who fail to meet any of the minimum requirements for Satisfactory Academic Progress at the conclusion of their Warning Term will lose all Federal aid/Federal loans eligibility until the student regains minimum satisfactory academic progress standards. A student who is denied Federal aid/Federal loans because of a failure to meet Satisfactory Academic Progress standards after the Warning Term has concluded may appeal this determination to the Satisfactory Academic Progress Appeals Committee of the Financial Aid/Federal Loans Office by completing a Student Appeal Form. An appeal must be based on significant mitigating circumstances that seriously impacted academic performance. Examples of possible mitigating circumstances are serious illness, severe injury, death of a family member, and other similar situations. Students opting to appeal shall submit an Appeal Support Form to substantiate their case. Please note that merely filing an appeal does NOT guarantee continued eligibility for Federal aid/Federal loans.

If an appeal for a probationary term is denied by the Committee, the student will be notified and the decision is final for that term. The student may re-establish eligibility to be considered for federal aid/federal loans for a subsequent term by taking action that brings him or her into compliance with the qualitative and quantitative components of UA's SAP standard.

If a student's appeal is approved by the Committee, the student will be notified. The student will be considered for federal aid during the probationary term for which the student has applied and is otherwise eligible. Once the probationary term has concluded, the student may re-establish eligibility to be considered for federal aid.

THERE'S NO STATE OR FEDERAL STUDENT LOANS AVAILABLE AT THIS TIME .